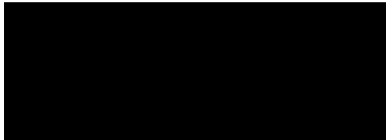




June 15, 2008



Dear Sir or Madam,

We are writing to you because of a recent security incident at [redacted]. On April 27, 2008, we arrived at the office to find we had been burglarized during the preceding night. Ten CPUs and computer monitors were stolen, including our Accounting computer which maintained employee payroll files. The information maintained on the computer was double password protected. We have taken the necessary steps to reestablish the data in the new computer and have it double password protected again.

To protect yourself from the possibility of identity theft, we recommend that you place a fraud alert on your credit files. A fraud alert lets creditors know to contact you before opening new accounts. Just call any one of the three credit reporting agencies at a number below. This will let you automatically place fraud alerts with all of the agencies. You will then receive letters from all of them, with instructions on how to get a free copy of your credit report from each.

Experian
888-397-3742

Equifax
888-766-0008

TransUnion
800-680-7289

When you receive your credit reports, look them over carefully and look for accounts you did not open. Also look for inquiries from creditors that you did not initiate and look for personal information, such as home address and Social Security number, that is not accurate. If you see anything you do not understand, call the credit reporting agency at the telephone number on the report.

If you do find suspicious activity on your credit reports, call your local police or sheriff 's office and file a police report of identity theft. Get a copy of the police report. You may need to give copies of the police report to creditors to clear up your records. Even if you do not find any signs of fraud on your reports, we recommend that you check your credit report every three months for the next year. Just call one of the numbers above to order your reports and keep the fraud alert in place.

For more information on identity theft, we suggest that you visit the website of the [redacted] or the Federal Trade Commission at www.ftc.gov/idtheft. We apologize for any inconvenience this may cause you. If there is anything we can do to assist you, please call us at [redacted].

Sincerely,

